

BLACK MARICOPA CHAMBER OF COMMERCE CHARTER

Article I: General

Section 1: Black Maricopa Chamber of Commerce

This organization is incorporated under the laws of the state of **Arizona** and shall be known as the **Black Maricopa Chamber of Commerce, Incorporated**.

Section 2: Purposes

The **Black Maricopa Chamber of Commerce** is organized to achieve the following objectives:

1. **Preserving the Competitive Enterprise System of Business:**
 - Creating a better understanding and appreciation of the importance of business people.
 - Representing the business community in city, county, state, and national legislative and political affairs.
 - Addressing controversies detrimental to business expansion and growth in the community.
 - Promoting a more liberal investment of substance and self on behalf of competitive business interests.

2. **Fostering Business and Community Growth:**
 - Strengthening and expanding the income potential of all businesses in the trade area.
 - Enhancing the functional and aesthetic values of the community through civic, social, and cultural programs.
 - Correcting abuses that hinder business expansion and community growth.

Article II: Membership

Section 1: Eligibility

Any person, association, corporation, partnership, or estate having an interest in the objectives of the organization shall be eligible for membership.

Section 2: Election

- Applications for membership shall be online (via website- blackmaricopacc.com.)
- We are an all inclusive organization
- We do not discriminate based on Race, Creed, Color, Gender, or Sexual Orientation.
- We only ask that a member provides a quality service or product for a fair price.

Eligibility

Section 1: Any person, association, corporation, partnership, or estate having an interest in the objectives of the organization shall be eligible for membership. A national company with a **local office** may only apply.

Section 2: Election (how an application is made, received, and approved)
Applications for membership shall be via the BMCC website (blackmaricopacc.com)
Any applicant so elected shall become a member upon payment of the regularly scheduled investment as provided in Section 3 of Article II.

Section 3: Investments.

Membership investments shall be at such rates, schedule, or formula as may be from time to time prescribed by the board of directors, payable in advance.

Section 4: Termination (resignation, expulsion, and delinquency)

(1) Any member may resign from the chamber upon written request to the board of directors; (2) any member shall be expelled by the board of directors by a two-thirds vote for nonpayment of dues after 90 days from the date due unless otherwise extended for good cause; (3) and any member may be expelled by a two-thirds vote of the board of directors, at a regularly scheduled meeting thereof, for conduct unbecoming a member or prejudicial to aims or repute of the chamber, after notice and opportunity for a hearing are afforded the member complained against.

Section 5: Voting

In any proceeding in which voting by members is called for, each member in good standing shall be entitled to cast 1 vote.

Or

In any case proceeding in which voting by members is called for, each member shall be entitled to 1 vote, and each member firm, association, or corporation shall be entitled to the number of votes determined by the amount of investment paid, not to exceed 10 votes.

Section 6: Exercise of Privileges (assignment of membership and any limitations)

Any firm, association, corporation, partnership, or estate-holding membership may nominate individuals whom the holder desires to exercise the benefits covered by its membership and shall have the right to change its nomination upon written notice.

Section 7: Orientation (indicate areas of complete orientation and ensure that detailed outlines of each group are part of the procedures manual.)

At regular intervals, orientation on the purposes and activities of this organization shall be conducted for the following groups: new officers and directors and current officers and directors, committee chair, committees, and new members. A detailed outline for each of these groups shall be a part of the organization's procedures manual or orientation handbook.

Section 8: Honorary Membership

Distinction in public affairs shall confer eligibility to honorary membership. Honorary members shall have all the privileges of members except the right to vote and shall be exempt from payment of dues. The board of directors shall confer or revoke honorary membership by a majority vote.

Article III

Meetings

Section 1: Quarterly Meetings/Events

Due to the vast Metropolis that is Phoenix, Arizona, Meetings will be conducted five times per year (quarterly Financial Literacy events and at the annual BMCC Gala.) The BMCC meeting minutes will be distributed via email to all board members. Each board member will have seven days to respond with any questions or any input. The quarterly events will be conducted in the City of Maricopa, Arizona. The annual gala will be held either in Maricopa or Casa Grande, Arizona. For transparency reasons, the meeting minutes will be posted on the website within 30 days after issuance of meeting minutes.

Section 2: Additional Meetings (general membership, board, and committee meetings)
General meetings of the chamber may be called by the chair of the board at any time, or upon petition in writing of any (number or percentage of members in good standing): notice of special meetings shall be mailed to each member at least 5 days prior to such meetings; board meetings may be called by the chair of the board or by the board of directors upon written application of 3 members of the board. Notice, including the purpose of the meetings, shall be given to each director at least 1 day prior to said meeting; committee meetings may be called at any time by the chair of the board, respective department vice chair, or by the committee's chair.

Section 3: Quorums

At any duly called general meeting of the chamber (number or percentage of), members shall constitute a quorum; at a board meeting, a majority of directors present shall constitute a quorum. At committee meetings, a majority shall constitute a quorum except when a committee consists of more than 9 members. In that case, 5 shall constitute a quorum.

Section 4: Notices, Agendas, and Minutes

Written notice of all chamber meetings must be given at least seven days in advance, unless otherwise stated. An advance agenda and minutes must be prepared for all meetings. A detailed outline for preparation of both shall be a part of the organization's procedures manual.

Article IV

Board of Directors

Section 1: Composition of the Board

The board of directors shall be composed of seven members, one-third of whom shall be elected annually to serve for 3 years or until their successors are elected and have qualified. The incoming chair of the board may appoint, subject to the approval of the board from 3 to 7 members to the board to serve one-year terms. The past chair and the executive director shall serve as members of the board.

The government and policy-making responsibilities of the chamber shall be vested in the board of directors, which shall control its property, be responsible for its finances, and direct its affairs.

Section 2: Selection and Election of Directors

A. Nominating Committee.

At the regular quarterly board meetings, the chair of the board shall appoint, subject to approval of the board of directors, a nominating committee of seven members of the chamber. The chair of the board shall designate the chair of the committee.

Prior to (date), the Nominating Committee shall present to the executive director a slate of (number of vacancies) candidates to serve 3 year terms to replace the directors whose regular terms are expiring. Each candidate must be an active member in good standing and must have agreed to accept the responsibility of a directorship. No board member who has served two consecutive 3-year terms is eligible for election for a third term. A period of 1 year must elapse before eligibility is restored. The position of executive director shall be two consecutive 5 year terms unless the executive director resigns, dies, is mentally or physically unable to perform his or her duties or is voted out of office due to conduct detrimental to the organization.

B. Public Notice of Nominations.

Upon receipt of the Nominating Committee's report, the executive director shall immediately notify the membership by email of the names of persons nominated as candidates for directors and the right of petition.

C. Nominations by Petition.

Additional names of candidates for directors can be nominated by petition bearing the genuine signatures of at least (number) qualified members of the chamber. Such petition shall be filed with the Nominating Committee within 10 days after notice has been given of the names of those nominated. The determination of the Nominating Committee as to the legality of the petition(s) shall be final.

D. Determination.

If no petition is filed within the designated period, the nominations shall be closed and the nominated slate of (number of vacancies) candidates shall be declared elected by the board of directors at their regular (month) board meeting.

If a legal petition shall present additional candidates, the names of all candidates shall be arranged on a ballot in alphabetical order.

Instructions will be to vote for (number of vacancies) candidates only. The executive director shall email this ballot to all active members at least 15 days before the regular (quarterly) board meeting. The ballots shall be marked in accordance with instructions printed on the ballot and returned to the chamber office within 10 days. The board of directors shall at its regular (quarterly) board meeting declare the (number) candidates with the greatest number of votes elected.

E. Judges.

The chair of the board shall appoint, subject to the approval of the board of directors, at

least 3, but not more than 5, judges who are not members of the board of directors or candidates for election. One will be designated chair. Such judges shall have complete supervision of the election, including auditing the ballots. They shall report the results of the election to the board of directors.

Section 3: Seating of New Directors

All newly elected and appointed board members shall be seated at the regular (quarterly) board meeting and shall be participating members thereafter. Retiring directors shall continue to serve until the end of the program year.

Section 4: Vacancies

A member of the board of directors who shall be absent from 3 consecutive regular meetings of the board of directors shall automatically be dropped from membership on the board unless confined by illness or other absence approved by a majority vote of those voting at any meeting thereof.

Vacancies on the board, or among the officers, shall be filled by the board by a majority vote.

Section 5: Policy (statements of position on issues)

The board of directors is responsible for establishing procedure and formulating policy for the organization. It is also responsible for adopting all policies of the organization. These policies shall be maintained in a policy manual to be reviewed annually and revised as necessary.

Section 6: Management

The board of directors shall employ an executive director (or appropriate title.) There is no salary or other considerations of employment.

Section 7: Indemnification

The chamber may, by resolution of the board of directors, provide for indemnification by the chamber of any and all current or former officers, directors, and employees against expenses actually and necessarily incurred by them in connection with the defense of any action, suit, or proceeding in which any of them are made parties, or a party, by reason of having been officers, directors, and employees of the chamber, except in relation to matters as to which such individuals shall be adjudged in such action, suit, or proceeding to be liable for negligence or misconduct in the performance of duty and to such matters as shall be settled by agreement predicated on the existence of such liability for negligence or misconduct.

Article V

Officers

Section 1: Determination of Officers

The board of directors (new and retiring) at its regular (quarterly) meeting shall reorganize for the coming year. The Nominating Committee for directors shall also nominate officers each year. At this meeting, the board shall elect the chair of the board, chair-elect, as many vice chairs as deemed necessary to conduct the activities of the chamber, and the treasurer. Officers will be elected from members of the new board. All officers shall take office on the first day of the new fiscal year and serve for a term of 1 year or until their successors assume the duties of office. They shall be voting members of the board of directors.

Section 2: Duties of Officers

A. Chair of the Board. The chair shall serve as the chief elected officer of the chamber of commerce and shall preside at all meetings of the membership, board of directors, and Executive Committee.

The chair of the board shall, with advice and counsel of the president, assign the vice chair to divisional or departmental responsibility, subject to board approval. The chair of the board shall, with advice and counsel of the vice chairmen and the executive director, determine all committees, select all committee chairs, assist in the selection of committee personnel, subject to approval of the board of directors.

B. Chair-Elect. The chair-elect shall exercise the powers and authority and perform the duties of the chair in the absence or disability of the chair. The chair-elect shall also serve as head of the Program of Work Committee of the chamber. As such, the chair-elect and the committee will be responsible for determining that the program activities of the chamber are of such duration as is required, at all times being alert to ensure that the activities of the chamber are directed toward achieving business and community needs in the area served by the chamber.

C. Vice Chair. The duties of the vice chair shall be such as their titles by general usage would indicate, and such as required by law, as well as those that may be assigned by the chair and board of directors. They will also have under their immediate jurisdiction all committees pertaining to their general duties.

D. Treasurer. The treasurer shall be responsible for the safeguarding of all funds received by the chamber and for their proper disbursement. Such funds shall be kept on deposit in financial institutions or invested in a manner approved by the board of directors. Checks are to be signed by the treasurer and the executive director or, in the absence of either or both, by any two officers. The treasurer shall cause a monthly financial report to be made to the board.

E. Executive Director (or preferred title). The executive director shall be the chief administrative and executive officer. The

The executive director shall be a member of the board of directors, the Executive Committee, and all other committees.

With assistance of the divisional vice chair, the

With the cooperation of the Program of Work Committee and the Budget Committee, the executive director shall be responsible for the preparation of an operating budget

covering all activities of the chamber subject to approval of the board of directors. The executive director shall also be responsible for all expenditures with approved budget allocations.

Section 3: Executive Committee

The Executive Committee shall act for and on behalf of the board of directors when the board is not in session but shall be accountable to the board for its actions. It shall be composed of the chair of the board, past chair, chair-elect, vice chair, treasurer, and the executive director. The chair of the board will serve as chair of the Executive Committee.

Section 4: Indemnification

The chamber may, by resolution of the board of directors, provide for indemnification by the chamber any of its officers or former officers as spelled out in Article IV, Section 7 of these bylaws.

Article VI

Committees and Divisions

Section 1: Appointment and Authority

The chair of the board, by and with the approval of the board of directors, shall appoint all committees and committee chairs. The chair of the board may appoint such ad hoc committees and their chair as deemed necessary to carry out the program of the chamber. Committee appointments shall be at the will and pleasure of the chair of the board and shall serve concurrently with the term of the appointing chair of the board, unless a different term is approved by the board of directors.

It shall be the function of committees to make investigations, conduct studies and hearings, make recommendations to the board of directors, and carry out such activities as may be delegated to them by the board.

Section 2: Limitation of Authority

No action by any member, committee, division, employee, director, or officer shall be binding upon, or constitute an expression of, the policy of the chamber until it has been approved or ratified by the board of directors.

Committees shall be discharged by the chair of the board when their work has been completed and their reports accepted, or when, in the opinion of the board of directors, it is deemed wise to discontinue the committees.

Section 3: Testimony

Once committee action has been approved by the board of directors, it shall be incumbent upon the committee chair or, in their absence, the individuals they designate as being familiar enough with the issue to give testimony, or make presentations before civic and governmental agencies.

Section 4: Division

The board of directors may create such divisions, bureaus, departments, councils, or subsidiary corporations it deems advisable to handle the work of the chamber.

The board shall authorize and define the powers and duties of all divisions, bureaus, departments, councils, and subsidiary corporations. The board shall annually review and approve all activities and proposed programs of such divisions, bureaus, departments, councils, or subsidiary corporations having bearing upon or expressive of the chamber unless approved by the board of directors.

Article VII

Finances

Section 1: Funds

All money paid to the chamber shall be placed in a general operating fund. Unused funds from the current year's budget can be placed in a reserve account.

Section 2: Disbursements

Upon approval of the budget, the executive director is authorized to make disbursements on accounts and expenses provided for in the budget without additional approval of the board of directors. Disbursements shall be by check.

Section 3: Fiscal Year

The fiscal year of the chamber shall close on (date).

Section 4: Budget

As soon as possible after the election of the new board of directors and officers, the Executive Committee (or Budget Committee if preferred) shall adopt the budget for the coming year and submit it to the board of directors for approval.

Section 5: Annual Audit

The accounts of the chamber of commerce shall be audited annually as of the close of business on (date ending fiscal year) by a public accountant. The audit shall at all times be available to members of the organization within the offices of the chamber.

Section 6: Bonding

The executive director and such other officers and staff as the board of directors may designate shall be bonded by a sufficient fidelity bond in the amount set by the board and paid for by the chamber.

Article VIII

Dissolution

Section 1: Procedure

The chamber shall use its funds only to accomplish the objectives and purposes specified in these bylaws, and no part of said funds shall insure or be distributed to the members of the chamber. On dissolution of the chamber, any funds remaining shall be distributed to one or more regularly organized and qualified charitable, educational, scientific, or philanthropic organizations to be selected by the board of directors as defined in IRS Section 501(c)(3).

Article IX

Section 1: Parliamentary Authority

The current edition of Robert's Rules of Order shall be the final source of authority on all questions of parliamentary procedures when such rules are not consistent with the charter or bylaws of the chamber.

Article X

Amendments

Section 1: Revisions

These bylaws may be amended or altered by a two-thirds vote of the board of directors or by a majority of the members at any regular or special meetings, provided that notice for the meeting includes the proposals for amendments. Any proposed amendments or alterations shall be submitted to the board or the members in writing at least 10 days in advance of the meeting at which they are to be acted upon.

Adopted: (May 16,2022) Amended: (April 16,2024)

- Hide quoted text
- The executive director shall be responsible for administration of the program of work in accordance with the policies and regulations of the board of directors. The executive director shall be responsible for hiring, discharging, directing, and supervising any employees.
- Hide quoted text
- shall serve as secretary to the board of directors and prepare notices, agendas, and minutes of board meetings. The executive director shall serve as adviser to the chair of the board and Program of Work Committee on program planning and shall assemble information and data and prepare special reports as directed by the program of the chamber.

Signatures (privately listed for safety)

Written Name: La Tonia Bills

Signature _____

Written Name: George Henderson

Signature _____

Written Name: Dr. Frederick Johnson

Signature _____

Written Name: Chrystal L. O'Jon

Signature _____

Written Name: Kent O'Jon

Signature _____

Written Name: Andre Pennington

Signature _____

Written Name: Kenya Rivers

Signature
